

Strathcona Masters By-Laws

By-Laws Strathcona Masters Synchronized Swim Club

Name of Society: Strathcona Masters Synchronized Swim Club

1. **Membership:**

- a. **Aquatic Member:** Any person who subscribes to the objects of the Club, indicates a desire to be an aquatic participant, and meets the standards of performance as set by the head coach, shall be entitled to become an aquatic member upon submitting an application for membership and paying the prescribed fees. Aquatic members shall only have the right to vote a meetings of the Club, or hold office in the Club, if they are 18 years of age or older.

Any member wishing to withdraw from membership may do so upon a notice in writing to the Board through the Secretary. If any member is in arrears for fees or assessments for any year, such member shall be automatically suspended at the expiration of six months from the end of such year and shall thereafter be entitled to no membership privileges or powers in the Club until reinstated. Any member, upon a majority vote of all members of the Club in good standing, may be expelled from membership for any cause which the Club may deem reasonable.

2. **Club Colors:**

The colors of the Club shall be predominantly Black, Bold Pink and White.

3. **President:**

The President shall be ex-officio a member of all committees. He/She shall, when present, preside at all meetings of the Society and of the Board. In his/her absence, the Vice-President shall preside at any such meetings. In the absence of both, a chairperson may be elected at the meeting to preside.

4. **Board of Directors:**

Board of Directors, Executive Committee or Board shall mean the Board of Directors of the Club.

The Board shall consist of all elected Directors and the immediate Past President. A duty of the Past President is to chair a nominating committee to prepare a slate of nominees for all Board positions prior to the annual meeting.

The Board shall, subject to the bylaws or directions given it by majority vote at any meeting properly called and constituted, have full control and management of the affairs of the Club, and meetings of the Board shall be held as often as may be required, but at least once every three months and shall be called by the President. A special meeting may be called on the instructions of any two members provided they request the President in writing to call such meeting, and state the business to be brought before the meeting. Meetings of the Board shall be called by 10 days notice in writing mailed to each member or by three days notice by email, or telephone. Any three members shall constitute a quorum, and meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board:

otherwise they shall be null and void. Any person appointed or elected a director becomes a director if they were present at the meeting when being appointed or elected, and did not

refuse the appointment. They may also become a director if they were not present at the meeting but consented in writing to act as director before the appointment or election or within ten days after the appointment or election, or if they acted as a director pursuant to the appointment or election.

Any director or officer, upon a majority vote of all members in good standing, may be removed from office for any cause which the Club may deem reasonable.

5. Secretary:

It shall be the duty of the Secretary to attend all meetings of the Club and of the Board, and keep accurate minutes of the same. In case of the absence of the Secretary, his/her duties shall be discharged by such officer as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the Club and be under the direction of the President and the Board.

The Secretary shall also keep a record of all the members of the Club and their addresses and send all notices of the various meetings as required.

6. Treasurer:

The Treasurer shall receive all monies paid to the Society for annual dues or assessments levied by the Club and be responsible for the deposit of the same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/She shall properly account for the funds of the Society and keep such books as may be directed. He/She shall present a full detailed account of receipts and disbursements to the Board whenever requested and shall prepare for submission to the Annual Meeting a statement dully audited, of the financial position of the Society and submit a copy of same to the Secretary for the records of the Club. The office of the Secretary and Treasurer may be filled by one person if any annual meeting for the election of officers shall so decide.

7. Auditing:

The books, accounts and records of the Secretary and Treasurer shall be audited at least once each year by a duly qualified accountant or by two members of the Society elected for that purpose at the Annual Meeting. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the Club. The fiscal year of the Club in each year shall be the first of August to the end of July.

The books and records of the Club may be inspected by any member of the Club at the Annual Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the office or officers having charge of same. Each member of the Board shall at all times have access to such books and records.

8. Meetings:

The Club shall hold an annual meeting on or before the first of October in each year, of which notice in writing to the last known address of each member shall be delivered in the mail, email or telephone, 5 days prior to the date of the meeting. At this meeting there shall be elected a President, Vice-President, Secretary, and Treasurer, (Secretary-Treasurer). These officers shall be nominated and voted upon by Aquatic members in good standing. Majority vote for each officer will become the elected position. The officers so elected shall form a Board and shall

serve until their successors are elected and installed. Any vacancy occurring during the year shall be filled at the next meeting. Any member in good standing shall be eligible to any office in the Club.

General meetings of the Club may be called at any time by the Secretary upon the instructions of the President or Board by notice in writing, email or telephone to the last known address of each member 5 days prior to the date of such meeting. A special meeting shall be called by the President or Secretary upon receipt of a petition signed by one-third of the members in good standing, setting forth the reasons for calling such meeting, which shall be by letter, email or phone to the last known address of each member 5 days prior to the meeting.

Three members in good standing shall constitute a quorum at any meeting.

9. Voting:

Any member who has not withdrawn from membership nor has been suspended or expelled shall have the right to vote at any meeting of the Club. Such votes must be made in person and not by proxy or otherwise.

10. Remuneration:

Unless authorized at any meeting and after notice for same shall have been given, no director, officer or member of the association shall receive any remuneration for his/her services.

11. Borrowing Powers:

For the purpose of carrying out its objects, the Club may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Club, and in no case shall debentures be issued without the sanction of a special resolution of the Club.

12. Society Seal:

The Club will not be adopting a Society Seal.

13. Dissolution:

The Club shall only be dissolved by a Special Resolution as called by the current Club President or current Club Executive, if the President is N/A. The Club may be dissolved if at the AGM, three Executive positions are not filled: President, Vice-President, Treasurer. Upon dissolution of the Club, any general funds or assets remaining after the payment of outstanding debts or commitments within the current year shall be donated to the Strathcona Synatics Artistic Swim Club in Sherwood Park, Alberta. If this Club is not in existence, then any remaining funds will be donated to Alberta Artistic Swimming of Edmonton, Alberta. Every attempt will be made to first sell off any Club assets such as the sound systems.

14. Bylaws: The Bylaws may be rescinded, altered or added to by a "Special Resolution".

Dated: September 12/2007

May 16/2022 : Clause 13 added to Bylaws as put forth by Club President and approved by 75% of voting members at the time.